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Date: August 22, 2023  
To: School District Superintendent Receivers  
From: Dr. Ray Giamartino, Jr., Assistant Commissioner  
Re: 2023-2024 Performance Management, Technical Assistance, and Reporting

The New York State Education Department (“the Department”) remains committed to a sustained focus on ensuring equitable access to high quality educational programs for all students to support their academic growth and social-emotional development. The Department’s Office of Innovation and School Reform (OISR) is continuing its comprehensive performance management, technical assistance, progress reporting process, and support to schools under Receivership for the 2023-2024 school year.

*Quarterly progress reports* are a performance management tool designed to help the school community, the Department, Commissioner, and the Board of Regents in determining the extent to which schools under Receivership are on track to achieve their Demonstrable Improvement Indicators (DIIs)

*Performance Review e-Conferences* will be virtual meetings held with Superintendent Receivers, EPOs, district- and building-level leadership, and other personnel directly involved in the oversight and support of schools under Receivership. The Superintendent Receiver/Designee or District EPO Team will identify key strategies utilized to drive improvement. Participants should have explicit knowledge of the school's systems, processes, and key drivers for improvement, with a targeted focus on measurable student growth to ensure the school will meet DII targets for the 2023-2024 school year. Participants will be asked to include an outline of how building data is guiding the improvement process and how the district is progress monitoring to ensure the school will meet DII targets for the 2023-2024 school year in the key areas including, but not limited to: