

## FS10 & FS10-A Cheat Sheet for HEOP

### Code 15 Salaries for Professional Staff

- ¾ Salaries for All Professional Staff including the HEOP Director, professional tutors, and professional counselors
- ¾ HEOP grant and/or institution budget is paying the salary of the course instructor for remedial/compensatory/summer courses

### Code 16 - Salaries for Paraprofessional Staff (new category)

- ¾ The hiring of students participating in an Arthur O. Eve opportunity for higher education work study program (comprised of peer tutoring, peer counseling, peer mentoring and activities related to HEOP and/or the administration of HEOP at the institution)

### Code 40 Purchased Services

- Costs o

### Code 80 Employee Benefits

- ¾ The rate for fringe benefits cannot exceed the actual rate paid by the institution

### Code 90 Indirect Cost

- ¾ Section 6451 of the Education Law does not allow for the use of ~~HEOB~~ for indirect costs, therefore payment of an Indirect Cost, Code 90, is not allowed.
- ¾ Indirect expenses, if included in the institutional match budget, may not exceed twenty percent (20%) of the total institutional matching funds.